

**Tender for Running Student's Mess (in a Girls Hostel) at Sardar Patel  
University, Mandi, H.P.**

**INTRODUCTION**

- The student mess is to be established in the Girls Hostel of the University (at Mandav Complex) and intends to provide food to the students residing in the hostel.
- "Contractor" shall mean the person who is awarded this contract by SPUMandi to run the Mess in the hostel of the University as per the prescribed terms and conditions of the contract.
- 'Service' The contractor will be required to provide food service in the mess of the hostel.

**SCOPE OF WORK/SERVICE**

The Contractor is required to provide food services to the students residing in the hostel as per Menu attached as Annexure-A.

**TERMS AND CONDITIONS**

1. The contractor will have to make arrangement for cleanliness of Kitchens & Dining area to the satisfaction of the SPU. The contractor shall also be responsible for the safe and hygienic disposal of the mess/kitchen waste.
2. The contractor shall arrange for items i.e. crockery, utensils, boilers, juice machine, cooking gas cylinders, cooking store etc. and items of similar nature of good quality as approved by the SPU at his own cost and maintain the said items in proper and hygienic conditions for due discharge of obligations in respect of running of mess.

3. The contractor will have to engage employees of sound character & will remain in proper uniforms for service in the mess.
4. The timings of the mess will be as prescribed by the SPU from time to time subject to change.
5. The cost of the Gas/fuel consumed in the kitchen will be born by the contractor and on expiring of the tenure of the contract NO DUES CERTIFICATE will have to be submitted in concerned section i.e. Account Section.
6. The contractor shall employ only such persons as are declared medically fit as certified by the Govt. Hospital. No such employee will be under the age of 14 years. Documentary evidence will be provided by the contractor.
7. Only cooking gas is to be used in the mess for preparing hot drinks & cooking which is to be arranged by the contractor including gas cylinders.
8. The contractor will be fully responsible for the repair/maintenance, cleanliness, breakage and damage done to the kitchen, electrical and any other fittings and fixtures installed in the space provided to him by the SPU. Any loss/damage(including repairs) to the same will have to be made good by the Contractor, at his cost.
9. Materials used for cooking purpose tea, coffee, spices, food stuffs, vegetable etc. should be of good quality only will be used. The administration of the SPU reserves the right to inspect the materials at any time.
10. The contractor will take all necessary precautions against fire hazards and comply with rules and regulations as laid down by concerned local authorities and to the satisfaction of the SPU.
11. The rate list and menu as approved by the SPU should be displayed conspicuously daily.

12. The contractor will have to employ the required staff at his own cost and bear all the statutory and other liabilities for running the canteen. The contractor will have to pay the minimum wages as per Govt. of Himachal Pradesh. Notifications issued from time to time, EPF and Bonus etc. as per Employees Provident Fund Act and Bonus Act amended from time to time.
13. The SPU shall not in any manner be treated as the employer of these employees or concerned with the terms of their employment or conditions of their services since the relationship of employer and employees shall always be considered to be between the contractor and such persons as will be employed by him. While engaging his employees the contractor will make these conditions clear to them categorically and in writing, and their acceptance of these terms shall be communicated to the SPU also.
14. The contractor shall obtain license under the Contractor Labour (Abolition and Regulation) Act 1970 (hereinafter referred as the contractor Labour Act) and all other requisite licenses e.g. **license under fssai** at his own cost from the Appropriate Authorities and comply with the terms and conditions of the license(s) and all other relevant and necessary provisions of the contractor labour Act and the Rules framed there under all such other provisions of laws in any enactment or otherwise laid down by any authority from time to time, it being clearly understood and agreed upon that the entire responsibility for compliance thereof shall always be of the contractor. The contractor shall be fully responsible for any compensation etc. in case of any injury/casualty or mishap to any employees of the mess.
15. The contractor shall not entertain any orders or supply eatables outside, premises.
16. **The contract shall be awarded on the basis of lowest rates quoted for providing food in a day per student.**

17. The contract will be for **three years** to start with from the date of signing the agreement and the agreement be renewed by the SPU on such terms and conditions as may mutually be agreed upon between the parties. The Committee reserves the right to repudiate the contract at any time after giving one month's notice, if the Committee is not satisfied with the working of the said contractor. The decision of the Committee in this regard shall be final and will be binding on the contractor. The contractor, if he so desires, may seek termination of the contract by giving written notice of not less than three months duration during the agreement period.
18. The contractor will, at all times, ensure discipline, decent and courteous behavior by him/his employees while they remain in premises. In case any of his employees indulges in any act of indiscipline, misbehavior or slogan shouting or indulges in violent act(s) or abets others in doing so and it is prima facie proved, the contractor shall remove the employee concerned from the premises immediately on receipt of written communication from the authorities which will be duly acknowledged by the contractor.
19. Under exceptional circumstances the SPU reserves the right to change any term and condition as and when warranted.
20. In case of any dispute arising out of the interpretation of the terms and conditions of the contract, the decision of the Registrar, SPU, Mandi will be final and binding.
21. The contractor will be required to execute an agreement in the prescribed form in this behalf in case the contract is awarded.
22. The contractor will have to deposit Rs.50,000/- as security in the form of F.D.R. duly pledged in favor of Finance Officer, SPU, Mandi. No interest will be paid on this amount. The same will be refunded when the contract is over and canteen premises are handed over to the SPU and all dues from the contractor have been settled.

23. The contractor will not further sub-contract the contract to any other party. In case the contractor is found having sub-contracted this contract, the contract will be terminated without any notice and security deposit will be forfeited.
24. Every tender should be accompanied by a Demand Draft for Rs.10,000/- as earnest money deposit (EMD) drawn in favor of Finance Officer, Sadar Patel University Mandi. This amount will be refunded after the contract is finalized. No interest will be payable on this amount.
25. If in any case the contractor violates the terms & conditions of the contract the Security Deposit will be forfeited.

**Signature of the Tenderer**

**Mess Menu**

Particulars	Monday	Tuesday	wednesday	Thursday	Friday	Saturday	Sunday	Semi special once in a month
Breakfast	Plain Prantha + Butter+ Tea	Chapati+ Seasonal Veg.+Tea	Stuffed Prantha+ Tea	Sandwich/ Bread Pakora + Dalia + Tea	Plain Prantha+ Tea+ Butter	Stuffed Prantha+ Tea	Puri White Channe	
Lunch	White Channe + Rice	Mah & Rajmah+ Rice	Roti+ Seasonal veg.	Rongi + Rice	Kaale Masar+ Rice	Roti+ Seasonal veg.	Palaow/ Kadi+ Rice	Special once in a month
Dinner	Roti+ Seasonal veg. +Daal+ Sweet Dish	Roti+ Seasonal veg. +Daal	Roti+; Rajmah	Roti+ Seasonal veg. +Daal	Roti+ Seasonal veg. +Daal+ Sweet Dish	Rice+ Kaale Channe	Roti+ Seasonal veg. +Daal	

**Mess Rules**

- Services in the Mess shall be between Schedule Hours only.
- Except for Mess Manager (Student) other students are not allowed to enter in the Mess kitchen.
- The menu of the Hostel Mess should be prepared by Mess Mangers of the hostel in the consultation of the Hostel Warden.
- No Hostelier other than Mess Manager/ Hostel Prefect should interfere in the mess affairs. If anyone has any grievances or suggestion they should report to the hostel warden.
- There should be compulsory charges for 45 diets and coupon based food distribution systems.

OR

All Diets are compulsory. (Whichever is feasible)

**Financial Bid**

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<b>Description</b>	<b>Rate quoted per student/person per day (Rs.)</b>
<b>Providing Breakfast, Lunch &amp; Dinner</b>	

**Signature of tenderer**